Building & Grounds Report  
February 4, 2019

Omelan, the Administrative Assistant, called me about one of the furnace units making an odd noise. I obtained information off the units regarding who installed them and then requested that Omelan call Lia Plumbing, Heating, and Air to service both units. Lia cleaned and changed furnace filters for both units. #1 Unit — working great after servicing.

#2 Unit — had a clogged trap (condensate) that backed up water into the inducer motor causing damage to the motor. Motor had to be replaced. Motor was still under warranty, but not labor:

<p>| 2 Units Cleaning &amp; Replacing Filter | 60 each x 2 = | 120 |</p>
<table>
<thead>
<tr>
<th>Labor</th>
<th>80 each x 2 =</th>
<th>160</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>280</td>
<td></td>
</tr>
</tbody>
</table>

Lia also checked water heater because of a bad odor in water. Lia said it had to be replaced:

<p>| 50-gallon electric hot water tank | 945 |</p>
<table>
<thead>
<tr>
<th>Labor</th>
<th>300</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
<td>1245</td>
</tr>
</tbody>
</table>

Total for all Lia work was $1,525.

Water softener filtration unit needed to be replaced. Culligan Water installed the unit:

<table>
<thead>
<tr>
<th>Water softener filtration unit</th>
<th>TOTAL</th>
<th>2,617.88</th>
</tr>
</thead>
</table>

Ice storm and high winds brought branches down on driveway and property. The Werner family called about a tree down in their yard from the Diocese property. Lowest of three bids was Jessen Tree Service. We previously used their service. There were four pine trees that had to be taken down; one was leaning over driveway. All four had their roots tangled together and the largest tree that was leaning was pulling the roots from all four trees out of the ground:

| Removal of: 4 large pine trees, 1 apple tree, 1 large oak tree & branches that fell in neighbor’s yard; hauled all away & cleanup | TOTAL | 6,200 |
While doing his building survey, Steve Avdakov mentioned two areas concerning Building integrity:

1. The weight-bearing metal supports on the awning over the porch (kitchen side) are loose and not supporting the structure.
2. Loose facia over the sunporch office.

In my opinion, this can wait until Spring with the high winds not affecting these at this time. I also noticed a wet area in the kitchen beside the window facing the parking area. Leaves and debris are getting into the gutters causing overflow. We just had a new roof replaced. I think we need to put a gutter guard on these gutters to keep leaves from getting into them.

There are still items in the garage storage from Ellwood City; and with the sale of the property, we have to remove them. Anyone who can use these items, please contact the chancery office.

In summary:

- All contractors who performed the above services were used before.
- All these repairs were necessary for the Chancery.
- All repairs were brought before Chancellor, Archpriest Bill Evansky, as necessary maintenance items.

Respectfully submitted,
Deacon Truckley
Building & Grounds Report
May 13, 2019

• Replaced photosensor for Diocese sign near Peters road.
• Turned water on in the pavilion for the summer months. No leaks.
• Was informed by Administrative Assistant Omelan that Peoples Gas red-flagged our gas meter and gave us a 30-day notice to fix gas leak at the meter leading to the chancery. Omelan obtained two bids and we chose Lia Plumbing, who was also doing the plumbing work in the chancery basement.
• Lia Plumbing replaced the gas riser at meter with new 1 ¼ gas riser made by "Perfection Manufacturer." Reset meter. Tested line for leaks. Disconnected 3/8 copper line to outside gas grill no longer in use.
• Labor and material total $1,300.00. Work completed on 3/27/2019.
• I finished with spray painting exposed surface areas with gray paint.

Respectfully submitted,
Deacon Truckley
Garage-Shed Prices are all on treated 4X6 skids:

**Lowe’s**
12X20 Kit that you build  
- All wood doors  
- Shingled roof – 20-yr.  
- Not painted + no 8’ walls

$5,190.00 Base price  
+ 60.00 Delivery  
**$5,250.00**

Add on at extra cost:  
- Overhead garage type door  
- Metal roof  
- 36” metal door  
- No ramp  
- Paint

---

**Roadside Structures**
12X20 A built shed  
- All wood doors  
- Shingled roof – 20-yr.  
- Painted + has 8’ walls

$5,200.00 Base price  
+ 160.00 Delivered  
**$5,360.00**

Add on at extra cost:  
- Overhead garage type door  
- Metal roof  
- 36” metal door  
- No ramp
Recommend this one:

**Goldstar Buildings Built by Mennonite Family**

12X20 Garage Shed
This garage shed includes all these features:
- ¾” Plywood floor
- Floor joist 12” on center
- 8’ high walls
- Overhead garage door
- 36” steel entry doors
- 1 Window
- All treated wood
- T11 siding painted with weather sealer
- Metal 40-yr. roofing
- ONLY ADD-ON IS 6’X4’ RAMP
- NO delivery charge

$5,329.00 Base price
+ 125.00 Ramp
$5,454.00

Need to get a permit from the Township (under 1,000 sq. ft.)

---

**Other Items**

- KRK Lawn Care
  Cutting grass 20 acres:
  - $460.00 per cut
  - 75.00 trimming

  New bid cutting 4 acres:
  - $250.00 per cut – this includes trimming

- Recommend that Church Mutual be contacted about the down-sizing of property without garage and pavilion. Add-on 12X20 shed.
- Tables and chairs in pavilion: There are 32 tables and 298 chairs. Recommend keeping 8 tables and 40 chairs.
- Wooden ladders in storage garage: Recommend keeping aluminum ladders
- 12 cases of glass vases from Centennial Celebration

Spoke with Bryan Singer. They are scheduled for the survey crew the week of August 12.

Respectfully submitted,
Deacon Truckley
Building & Grounds Report
November 2, 2019

Located two front property pins along Peters Road that were not marked, with a metal
detector. Located all property pins also with the new water line to the chancery. Located a
cistern to recover water from downspouts that was not known before. Took pictures of
locations.

Burned all stored wood in pavilion and garage.

Reclaimed two cabinets in bathrooms in the pavilion to be installed in basement of chancery.

With the approval of Council and Archbishop, got three bids for a shed garage to store lawn
tractor, outdoor tools and grill, aluminum ladders.

Moved all saved items into chancery garage.

Instead of cutting 20 acres of grass, now cutting 4 acres.

Kept one picnic table for back yard of chancery.

Took down icon and cross, and moved the bell from the pavilion.

Respectfully submitted,
Dn. Truckley